



PORT QASIM AUTHORITY
BIN QASIM, KARACHI-75020



NOTICE INVITING TENDER

Port Qasim Authority (PQA) invites sealed tenders from the distributors / suppliers / contractors etc. registered with E-Pak Acquisition & Disposal System (EPADS) of PPRA, registered with income tax department and SRB & on Active Tax Payer List (ATL) for supply of Lubricants for PQA Dredger "Indus Dolphin".

2. Eligible tenderers may obtain tender documents complete description along with Terms and Conditions from the office of Manager (Procurement), Stores & Procurement Department, Port Qasim Authority, Karachi, during the office hours 08:30a.m. to 04:00p.m. (Monday to Friday) on payment of **Rs.500/-** fee (**non-refundable**) in shape of Pay Order in favor of Port Qasim Authority. Bidding documents may also be downloaded from PQA and PPRA websites. The tenderers shall have to submit their bids through E-PADS also.
3. The method of procurement shall be Single Stage two (02) envelope procedure under Rule 36(b) of the Public Procurement Rules-2004.
4. The bids prepared in accordance with instruction in the bidding documents in two envelopes basis, one enclosing "**Technical Proposal**" along with Fixed Earnest Money i.e. **Rs.700,000/-** (Rupees Seven hundred thousand) "**Refundable**" in shape of pay order in favor of Port Qasim Authority and other enclosing "**Financial Proposal**" must reach at the office of Manager (Procurement), Stores Department, Port Qasim Authority, Karachi by 04-03-2015 at **1100** hours. Technical proposal only shall be opened on the same day at **1130** hours in the Conference Room Admin Building No-II, Port Qasim Authority in presence of tenderers or their authorized representatives who may wish to be present. The documents received after due date and time will not be entertained. Tender submitted without earnest money shall be rejected.
5. The financial proposal of technically qualified tenderer shall be opened in presence of tenderers or their authorized representatives. The date, time & venue to be intimated later. The financial proposals of technically non-qualified tenderers shall be returned unopened.
6. Port Qasim Authority reserves the right to accept or reject any or all tenders as per Public Procurement Rules-2004 and no claim whatsoever will be entertained. Authority's decision in this respect shall be final and binding on all parties.


(SHAHNAWAZ MANGRIO)
SECRETARY

PQA Website : www.pqa.gov.pk
Email: secretary@pqa.gov.pk



PQA/ST/Lube/P-03/24-25
Dated: Feb, 2025

INSTRUCTIONS TO BIDDERS

Port Qasim Authority invites sealed tender from the Original Equipment Manufacturers (OEMs) and/or authorized distributors / authorized suppliers should be registered through E-Pak Acquisition & Disposal System (EPADS) of PPRA, registered with income tax department and SRB & on Active Tax Payer List (ATL) for supply of Lubricants for PQA Dredger "Indus Dolphin". The Tenderers shall quote their rates as follow:

	DESCRIPTION OF ITEMS	A/C Unit	Qty. Req.	Unit Price	Amount (A)	GST (B)	Grand Total (A+B)
1	Lube Oil (PSO Oceana T-40) or equivalent. Specification: a) Performance Standard API-CF, SAE 40. b) Kinematics viscosity 14.47 CSt@ 100 °C (ASTMD-445) c) Viscosity Index (ASTM D- 2270) 99 d) Flash Point Pmcc °C ASTM D-2896 240 e) TBN, mg KOH/g ASTM -D- 2896 12 f) Pour Point °C (COC) ASTM D97 -18	Liter	25,200				

Bid Price: Rs. _____ (Rupees _____ only)

state the GST Rate in figures & words:- _____

2. Total Bid Price inclusive of GST must be written in figures and words
3. Tender without earnest money will not be accepted.
4. The successful bidder issue the Purchase Order (P.O) for compliance of supply, if fail his earnest money will be forfeited by PQA.
5. In case if tender is not opened on the given date due to unavoidable circumstances the same will be opened on the next date of meeting & tenderers will also be informed accordingly. The tender will be received from the tenderers signed by the receiving members in sealed condition.
6. The method of procurement shall be by single stage two (02) envelope procedure under Rule 36(b) of the Public Procurement Rules-2004.
7. Conditional tenders will not be entertained.

8. Firm awarded the contract will be responsible to complete the supply as per Purchase Order.
9. Sealed bids from the authorized distributor / suppliers / contractor etc. with quoted rates as per specification mentioned are to be submitted.
10. In case of authorized distributor/suppliers/contractors etc. the accreditation will have to be submitted.
11. Rates quoted must be valid for **180 days** from the date of opening of the tender.
12. Rates quoted should be on the basis of free delivery at Port Qasim Authority Stores & Procurement Department Bin Qasim Karachi-75020 including all taxes and transportation charges. All delivery risks and consequence shall be of the tenderers.
13. Hundred percent (100%) payment will be made on completion of full supply and submission of bill in triplicate, Account No., Name of the Bank to be indicated on the body of the bill to facilitate payment.
14. Liquidated Damages at rate of 2% of the contract price per month subject to maximum 10% of the contract price will be recovered, if supply is not made within the contract period, irrespective of the fact that loss is occasioned or otherwise
15. All type of taxes including GST and professional Tax etc. will be borne by the tenderers.
16. Local bidders registered with NTN & General Sales Tax collectorate are eligible and e-Pak Acquisition & Disposal System (EPADS). Copy of the General Sales Tax Registration Certificate and Income Tax Certificate must be enclosed with the tender. Latest Taxpayer Online verification by FBR has to be submitted. Foreign tenders will have to comply with the relevant tax and other rules after award of the contract.
17. Earnest Money of the successful tenderer will be released after satisfactory supply. Earnest Money of other tenderers shall be released on issuance of Purchase Order to the successful tenderer.
18. The validity of supply period is **30 days**, from the date of issuance of Purchase Order.
19. Rates must be quoted for all the required items. If more than one quality of any items is quoted, rates shall be mentioned separately. The successful tenderer will be considered on the basis of lowest evaluated bids.
 - (a) The tenderers shall provide the samples of products if demanded alongwith Lab Report free of Cost.
 - (b) The successful tenderer will have to provide Test Report for the lubricants at the time of delivery. The supplied lubricants should be fresh stock manufactured during the year 2024-2025.
 - (c) The shelf life of Lubricants with Batch No. & Date of Manufacturing is to be mentioned in the product data sheets or container of the Lubricant supplied.
 - (d) The lowest bidder will be declared by summing up cost of lubricants.

20. Tender/quotation must be under covering letter on the letter head of the Manufacturer/Authorized Distributors etc. showing complete address, telephone, fax etc. GST Registration number, Income Tax number and details of the Earnest Money Pay Order shall also be mentioned.
21. Total Bid Price inclusive of GST must be written in figures and words.
22. Tender / quotation and the attached necessary documents/brochures indicating specs of offered item alongwith complete NIT must be signed and stamped on each page.
23. Tenderers should unconditionally sign, stamp and submit the copy of the complete NIT/ Instructions to Bidders.
24. If any tenderer fails to submit or comply with above, their tender/quotation will be treated as NON-RESPONSIVE.
25. Sub-standard items will be rejected and returned at the expense of tenderers.
26. The proposal for award will be rejected if it is determined that the supplier recommended for award has been engaged directly or through an agent, in corrupt fraudulent, collusive or coercive, practices, as defined in the PPR-Rules 2004 while competing for the contract in question.
27. Port Qasim Authority reserves the right to accept or reject any or all tenders/quotation as per PPRA-2004 and no claim whatsoever will be entertained in this regard. Authority's decision in this respect shall be final and binding on all tenders.

Director (Stores & Procurement)

PQA Website : www.pqa.gov.pk
Email: secretary@pqa.gov.pk

EVALUATION CRITERIA

Mandatory requirement

	Yes	No	Annex
a. Registration with Income Tax, FBR, SRB & EPADS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Audited Financial Statement for last three (03) years	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Certificate or Original Equipment Manufacturer (OEM)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SELECTION / QUALIFICATION CRITERIA / TECHNICAL PROPOSALS LUBRICANTS FOR PQA

DREDGER "INDUS DOLPHIN"

S. #	Description of Evaluation Criteria	Minimum / Qualifying Points	Maximum Points
1	i. Original Equipment Manufacturer (OEM) 30 Points ii. OEM Authorized Distributor / Supplier 20 points	20	30
2	Experience: i. 30 points for more than 15 years ii. 20 points for 10 years iii. 10 points for 05 years iv. 0 point for less than 05 years	10	30
3	Financial Soundness Last three (03) years Audited Financial Statement – 2021 to 2023 Average last 03 years Gross Revenue: 200 Million & above (15 points) 100 to 199.99 Million (10 points) 50 to 99.99 Million (05 points) Average last 03 years Working Capital: 50 Million & above (15 points) 25 to 49.99 Million (10 points) 5 to 24.99 Million (05 points) Less than 100 Million (0 points)	20	30
4	Valid Tax clearance certificate/particulars of Income Tax paid for last 05 years. (02 points for each year)	10	10
TOTAL		60	100

(Minimum qualifying required points 60)

Note: Information provided shall be judged on the scale mentioned against each item and accordingly the points shall be distributed / allocated.